

**DRAFT**  
**DESIGN REVIEW ADVISORY COMMITTEE**  
**SPECIAL MEETING MINUTES**  
**THURSDAY, JUNE 16, 2016**  
**ROOM 217**  
**TOWN HALL, WEST HARTFORD, CT**

**Call to Order/Roll Call:** 4:30 P.M.

**REFERRAL FROM TOWN COUNCIL:**

1. **312 North Main Street** – Application (SDD#146) on behalf of ZP Group, LLC and 312 North Main Street, LLC to rezone 312 North Main Street, a vacant lot, from R-13, One-Family Residence District, to RO, Residential-Office, and then to designate the rezoned lot as a special development district. The Applicants propose to construct an approximately 3,360 s.f., two and one-half story residential style building, to be used for professional office use and make associated site improvements. (DRAC Receipt on June 16th, 2016. Additional Study session held March 31, 2016) . ***Deliberation on this application was postponed at the applicant's request.***

**REFERRAL FROM TOWN PLANNER:**

2. **3 Arlington Road**- Study session preparatory to the submission of a site plan application for the redevelopment of 3 Arlington Road into multifamily residential building with associated parking and landscape amenities. (DRAC receipt on April 28, 2016. Additional Study Session on June 16, 2016.) Additional information and responses to staff comments were requested. ***Upon receipt, the Town Planner informed the DRAC that the application will appear on their next agenda for a formal vote.***
3. **1445 New Britain Avenue**- Study session preparatory to the submission of a Special Development District amendment application for the redevelopment of the exiting “Sears Buildings” and associated parking and landscape areas. (DRAC receipt on June 16, 2016. ***No formal votes or actions were taken on this matter.***

**TOWN PLANNERS REPORT:**

4. **1 Memorial Road** – SDD #140, proposed Administrative Amendment to the Delamar Hotel. ***The Town Planner described, in detail, each of the requested SDD amendments. It was the consensus of the DRAC that the amendments were minor in nature and not inconsistent with the originally approved design of the building and site.***
5. **New Park Avenue Complete Streets Study** – ***The Town Planner provided the DRAC with an update of the study.***

**APPROVAL OF MEETING MINUTES:**

- April 28, 2016 ***Approved – Vote: 3-0. Motion: Fritz/Second: McGrath.***

**ADJOURNMENT:** 6:30 P.M.

C: Ron Van Winkle, Town Manager  
Patrick Alair, Deputy Corporation Counsel

Mark McGovern, Director of Community Services  
Essie Labrot, Town Clerk

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